# BULLETIN BOARD POLICY

**Purpose:**

The North Sioux City Community Library recognizes its role as a source of community information. Our bulletin board can provide display space for relevant community information.

**Policy:**

Our Bulletin board will be used for the following types of information:

- Postings of library programs or programs co-sponsored by the Library.
- Postings of forthcoming educational, social, civic, charitable, cultural, or recreational activities
- Postings by nonprofit organizations, groups, agencies, or by any federal, state, or local government agency providing services to citizens
- Postings announcing community services and volunteer opportunities
- Nonpartisan election information

Bulletin boards may not be used for the following types of information:

- Commercial notices, solicitations, business cards, third-party job postings, and retail advertising
- Personal notices of items for sale
- Personal solicitations for fundraisers (i.e., walkathons, auctions, galas, etc.)
- Materials that support or oppose any political candidate or ballot measure
- Materials that support or oppose a specific religious conviction

**Posting Guidelines:**

- All postings must be approved by the director or designated staff member.
- All postings must be appropriate for viewing by all ages.
- All postings must be of a reasonable size, preferably 8 ½ x 11 or smaller.
- Due to limited space, priority is given to library postings.
- The library reserves the right to remove any posted item. Materials posted or left for free distribution without approval will be discarded.
- The library may limit the length of time any item may remain on display.
- The library does not assume responsibility for material that is damaged or stolen.

Permission to post does not in any way constitute library endorsement of a group's policies or beliefs. The purposes, objectives, or views of groups using the bulletin board space shall not be advertised in any way to suggest that they are endorsed by the North Sioux City Community Library